

The Sedalia Center
1108 Sedalia School Road
Big Island, VA 24526
Phone 434-299-5080 / Fax 434-299-6463
The Jazz & Wine Festival

Dear Wine Vendor,

We cordially invite you to be part of The Jazz & Wine Festival at the Sedalia Center, in the foothills of the Blue Ridge Mountains. Your booth would be a welcome addition to our celebration and we hope you will choose to join us. This year's event will take place on Saturday, August 28th, 2010, rain or shine. The set-up fee is **\$50.00** per site. Sites are approximately 12' x 12'. (i.e.: for two 12'x12' tents or one 12'x20' tent space, the vendor pays **\$100.00**)

Please review the Vendor Requirements below, complete and sign the enclosed application and return with the appropriate fees.

We look forward to hearing from you!

Sincerely,
Randee Beckman
Chairman, The Jazz & Wine Festival

Vendor Requirements (All Vendors)

1. The Sedalia Center, Inc., reserves the right to accept or deny any application.
2. Festival will be held rain or shine.
3. Vendor fees are non-refundable except in cases where application is denied.
4. Vendor merchandise is not covered by The Sedalia Center, Inc. insurance.
5. Vendors are responsible for furnishing all equipment needed to operate booth, including tent, tables, lights, ice, chairs, etc.
6. Vendors are responsible for cleanup of their site prior to departure. Trash must be deposited in trash dumpster.
7. Vendor set-up time is from 12:30pm until 2:30pm. All vendor vehicles are to be unloaded and removed from the festival area to the parking lot by 3:00 PM.

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Wine Vendor Application
Please print clearly and complete each line.

Contact Name

Company Name

Address

City

State

Zip

(____)_____

(____)_____

(____)_____

Phone – Day

Phone – Evening

Fax

E-mail Address

General Description of Site (Non-food vendors) / Menu (Food vendors) INCLUDING TENT SIZE

Amount Enclosed (Note: Optional electric hook-up \$10 extra)

I have read the general rules in the enclosed letter and agree to abide by them. I expressly release The Sedalia Center and its personnel and volunteers from any liability for loss or any injury which may result from rental and occupation of my booth space.

Signature (required)

Date

Make checks or money orders payable to:

The Sedalia Center
1108 Sedalia School Road
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