

The Sedalia Center
1108 Sedalia School Road
Big Island, VA 24526
Phone 434-299-5080 / Fax 434-299-6463
The Sedalia Blues Festival

Dear Vendor,

We cordially invite you to be part of The Sedalia Blues Festival at the Sedalia Center, in the foothills of the Blue Ridge Mountains. Your booth would be a welcome addition to our celebration and we hope you will choose to join us. This year's event will take place on Saturday, July 10th, 2010, starting at 1:00pm, rain or shine. The set-up fee is **\$50.00** per site for non-food vendors. Sites are approximately 12' x 12'. (i.e.: for two 12'x12' tents or one 12'x20' tent space, the vendor pays **\$100.00**) Food vendors and demonstrators, please contact The Sedalia Center for fee information.

Please review the Vendor Requirements below, complete and sign the enclosed application and return with the appropriate fees.

We look forward to hearing from you!

Sincerely,
Ranee Beckman
Chairman, The Sedalia Blues Festival

Vendor Requirements (All Vendors)

1. The Sedalia Center, Inc., reserves the right to accept or deny any application.
2. Festival will be held rain or shine.
3. Vendor fees are non-refundable except in cases where application is denied.
4. Vendor merchandise is not covered by The Sedalia Center, Inc. insurance.
5. Vendors are responsible for furnishing all equipment needed to operate booth, including tent, tables, chairs, etc.
6. Vendors are responsible for cleanup of their site prior to departure. Trash must be deposited in trash dumpster.
7. Vendor set-up time is from 10:00 AM until 11:00 AM. All vendor vehicles are to be unloaded and removed from the festival area to the parking lot by 11:30 AM.

Additional Requirements and Information for Food Vendors

8. The Sedalia-sponsored Boy Scout troop has been given exclusive rights to sell soda and bottled water at all Sedalia events. Please do not bring soda or bottled water to sell. You are welcome to sell coffee, tea, fruit drinks or any other beverages.
9. Food vendors must attach a copy of their Certificate of Insurance to their application. Applications received without the Certificate of Insurance will be denied and the fee refunded.
10. Food vendors who do not have a Commonwealth of Virginia Food Service Operations Permit are required by law to have a Temporary Restaurant Permit in order to sell food at events in Bedford Co. Application for the permit must be made to:

Bedford Health Department
Attention: Environmental Health
P. O. Box 148
Bedford, VA 24523

Food vendors must deal directly with the Bedford County Health Dept. in applying for this permit. Please contact Ms. Terry Edwards, Senior Environmental Health Specialist at the Bedford Health Department at 540-586-7952 if you have any questions.

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Vendor Application
Please print clearly and complete each line.

Contact Name

Company Name

Address

City

State

Zip

(____) _____

(____) _____

(____) _____

Phone – Day

Phone – Evening

Fax

E-mail Address

General Description of Site (Non-food vendors) / Menu (Food vendors) INCLUDING TENT SIZE

Amount Enclosed (Note: Optional electric hook-up \$10 extra)

I have read the general rules in the enclosed letter and agree to abide by them. I expressly release The Sedalia Center and its personnel and volunteers from any liability for loss or any injury which may result from rental and occupation of my booth space.

Signature (required)

Date

Make checks or money orders payable to:

The Sedalia Center
1108 Sedalia School Road
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